

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – FIRMS SELECTION)**

**Republic of Armenia  
Second Public Sector Modernization Project  
Loan No. 7854-AM**

**Assignment Title: Development of on-line application submission system for the  
Consular Department of the RA Ministry of Foreign Affairs**

**Reference No. (as per Procurement Plan): PSMP2 C- 3.3.2.2**

The Republic of Armenia has received financing from the World Bank toward the cost of the Second Public Sector Modernization Project, and intends to apply part of the proceeds for consulting services.

The current assignment plans provision of Registration of Residence address of Armenian Citizen's abroad and modernization of existing on-line application module of the e-visa system to incorporate changes resulted from upgrade of the border management system.

Registration of Foreign Residence address of RA citizens is new requirements that enters into force in February 2015 and will require RA citizens to register with consular service their foreign residence address if they are staying longer than 6 months in a particular country.

Modernization of on-line module of e-Visa system will require reprogramming of existing multilingual (3 languages, Armenian, English and Russian) module or development of a new module to comply with requirements.

Implementation period of the assignment is about 6 months.

RA Ministry of Foreign Affairs and Foreign Financing Projects Management Center of the RA Ministry of Finance (FFPMC) now invite eligible consulting firms ("Consultants") to indicate their interest in providing the Service. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

**More specifically, the Expression of Interest must provide the following information:**

*Detailed description of the core business and years in operations, including projects completed, start and completion date, services provided /scope of work/, address, contacts etc.*

## **The qualification requirements**

The consulting firm must meet the following qualification requirements and have:

- At least 3 years of specialization in software development,
- At least 3 years of experience in development on-line e-gov systems,
- Proven experience of at least one e-Governance system development for Armenia or CIS country.

The company must have annual turnover of at least 100,000 USD.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's "Guidelines: Selection and Employment of Consultants under IBRD Loans & IDA Credits & Grants by World Bank Borrowers" (June 2011, revised July, 2014) ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

A consulting firm will be selected in accordance with the Selection Based on the Consultants' Qualifications (CQS) method procedures set out in the World Bank's "Guidelines: Selection and Employment of Consultants under IBRD Loans & IDA Credits & Grants by World Bank Borrowers" May 2004, Revised October 1, 2006 & May 1, 2010.

Further information can be obtained at the address below during office hours from *09:00 to 18:00 hours*.

Expressions of interest must be delivered in a written form to the address below (in person, by mail or by e-mail) by **March 4, 2015, 18:00 (local time)**.

Mr. Edgar Avetyan  
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