

MINUTES OF THE PRE-BID MEETING
FOR THE
Supply and Installation of
Custom Software for E-ledger Automation in Integrated Revenue Management System
IFB No: TAMP G-1.5.3
Tax Administration Modernization Project
Credit Number: 5114-AM

The pre-bid meeting was held on 16 November 2016, **15:00** (local time) at the Ministry of Finance of RA.

The following persons participated in the Pre-Bid Meeting:

Edgar Avetyan	Executive Director of the Foreign Financial Projects Management Center of the RA Ministry of Finance of RA
Anahit Basentsyan	Tax Administration Modernization Project Coordinator
Pedro Valdes	Tax Administration Modernization Project IT Consultant
Liana Martirosyan	Chief Procurement Specialist of the Foreign Financing Projects Management Center of the Ministry of Finance of RA
Hasmik Shamamyan	Chief Procurement Specialist of the Foreign Financing Projects Management Center of the Ministry of Finance of RA

And the representatives of the Potential Bidders

During the Pre-Bid meeting the following questions of the Bidders were clarified by Project Coordinator, IT Consultant of Tax Administration Modernization Project and Representatives of FFPMC:

Question 1:

Are there any custom materials with Purchaser wants the Contractor to develop, prepare and/or supply? If Yes, please specify. If No, please confirm so, and can we exclude the form from our proposal? 3.4 List of Custom Materials Section VII. Sample Forms.

Answer 1:

Unless you plan to include in your solution any custom components like Standard Software, COTS packages, etc.

Question 2:

The forms below are listed in Preamble as deliverables from the bidder, where as there is no templates for those forms in the bid document.

2.4 Recurrent Cost Summary Table

2.5 Supply and Installation Cost Sub-Table(s)

2.6 Recurrent Cost Sub-Tables(s)

2.7 Country of Origin Code Table

Please specify what from the forms listed above does the bidder need to prepare and provide the template if any. Section VII. Sample Forms, 2.1 Preamble.

Answer 2:

Preambles indicated by the bidder are only templates which are not applicable for the current bidding document. The forms to be filled by bidder are included in the bidding document.

Question 3:

In the Bid Submission Form attached there are fields to be filled in by Purchaser. We have entered the info to those fields marked yellow. Please verify, change if necessary and send the form to us back.

Answer 3:

Please be informed that Bid submission form should be filled by Bidder. The information about the Credit or IFB numbers you can find in the Bidding Document.

Anahit Basentsyan

Project Coordinator of TAMP

